Summary of Decision Options

	<Put specific name here>	<Put specific name here>	<Put specific name here>	<Option chosen here>	<Date>

	Option 1 <Optimization-See notes 1 >	Option 2: <Optimization>	Option 3: <Optimization>
Meets Criteria **Partially Meets Criteria** **Does Not Meet Criteria**	Description: (For the recommendation, be clear on what this option does and why it is the preferred option)	Description:	Description:
	Trade-Offs: (See notes 2)	Trade-Offs:	Trade-Offs:
Criteria 1 (see notes 3):			
Criteria 2:			
Criteria 3:			
	Feasibility Assessment: <State if we can execute work of this option and clarify if there are challenges or costs for performers to do this option. See notes 4>	Feasibility Assessment:	Feasibility Assessment: